

**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY
 GENERAL FUND 4% RESERVE FUND
 INFORMATION SHEET
 (As Required By Ordinance 086-1534)**

Criminal Court Clerk
 2nd Quarter - FY05
 24100100

Object Code	Item	Qty.	Estimated Cost	Replace. or New Equip.	Age of Equipmt Replacing (In Years)	Estimated Life of Equipment (In Years)
507400	Computer Equipment - Document Scanners	2	12,500	New		5+ years
	Total		12,500			

- Is this expenditure federal or state reimbursable? Yes No
- Can this equipment be used year around? Yes No
- Has the price been verified by Division of Purchases? Yes No
- Have you checked Public Property Division for usable surplus equipment? Yes No
- Is equipment absolutely necessary at this time? Yes No
- Will equipment reduce present cost? Yes No
- Is equipment to extend services? Yes No
- Is equipment to reduce manpower? Yes No
- Will equipment require new manpower? Yes No
- Will equipment increase productivity? Yes No
- Will equipment promote public health? Yes No
- Will equipment promote public safety? Yes No

Have all previously adopted resolutions appropriating funds from the General Fund Reserve Fund (4% Fund) been complied with by expending said funds as required? Yes No

If not, do you expect to expend funds and the date expected for the expenditure? Yes No

COMMENTS: R99-0085 BALANCE will be used to supplement
this REQUEST (≈ 4K)

Department Head David L. Jones
 Date 9/24/04