

**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY
 GENERAL FUND 4% RESERVE FUND
 INFORMATION SHEET
 (As Required By Ordinance 086-1534)**

Public Defender
 4th Quarter – FY 2012
 21201000

Object Code	Item	Qty.	Estimated Cost	Replacement or New Equipment	Age of Equipment Replacing (In Years)	Estimated Life of Equipment (In Years)
503140	Scanners	25	\$ 10,000	New	--	5
503140	Locking File Cabinets	90	28,000	Replace	20+	20+
	TOTAL		\$ 38,000			

Is this expenditure federal or state reimbursable? No
 Can this equipment be used year around? Yes
 Has the price been verified by Division of Purchases? Yes
 Have you checked Public Property Division for usable surplus equipment? Yes
 Is equipment absolutely necessary at this time? Yes
 Will equipment reduce present cost? No
 Is equipment to extend services? Yes
 Is equipment to reduce manpower? Yes
 Will equipment require new manpower? No
 Will equipment increase productivity? Yes
 Will equipment promote public health? No
 Will equipment promote public safety? No

Have all previously adopted resolutions appropriating funds from the General Fund Reserve Fund (4% Fund) been complied with by expending said funds as required? Yes
 If not, do you expect to expend funds and the date expected for the expenditure? N/A

COMMENTS: _____

Department Head *Janelle M. ...*
 Date 3-21-2012