

**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY  
GENERAL FUND 4% RESERVE FUND  
INFORMATION SHEET  
(As Required By Ordinance 086-1534)**

Finance  
2<sup>nd</sup> Quarter – FY 2012  
15201000

Object Code	Item	Qty.	Estimated Cost	Replacement or New Equipment	Age of Equipment Replacing (In Years)	Estimated Life of Equipment (In Years)
503140	Office Equipment / File Cabinets	1 Lot	\$ 25,000	New / Replace	5-10	5-10
	<b>TOTAL</b>		<b>\$ 25,000</b>			

- Is this expenditure federal or state reimbursable? ..... No
- Can this equipment be used year around? ..... Yes
- Has the price been verified by Division of Purchases? ..... No
- Have you checked Public Property Division for usable surplus equipment? ..... No
- Is equipment absolutely necessary at this time? ..... Yes
- Will equipment reduce present cost? ..... Yes
- Is equipment to extend services? ..... Yes
- Is equipment to reduce manpower? ..... Yes
- Will equipment require new manpower? ..... No
- Will equipment increase productivity? ..... Yes
- Will equipment promote public health? ..... No
- Will equipment promote public safety? ..... No

Have all previously adopted resolutions appropriating funds from the General Fund Reserve Fund (4% Fund) been complied with by expending said funds as required? ..... No

If not, do you expect to expend funds and the date expected for the expenditure? ..... Yes

COMMENTS: \_\_\_\_\_  
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\_\_\_\_\_

Department Head                     *Robert H. H. H.*                      
Date                     11-1-11