

**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY
 GENERAL FUND 4% RESERVE FUND
 INFORMATION SHEET
 (As Required By Ordinance 086-1534)**

**Criminal Court Clerk
 2nd Quarter – FY 2012
 24201000**

Object Code	Item	Qty.	Estimated Cost	Replace. or New Equip.	Age of Equip Replacing (In Years)	Estimated Life of Equipment (In Years)
507250	Office Renovations	1 Lot	\$19,600	New	-	10+
503140	Office Equipment	12	9,000	New / Replace	5+	5+
503120	Training Software	1	4,000	New	-	4+
	TOTAL		\$ 32,600			

- Is this expenditure federal or state reimbursable? No
- Can this equipment be used year around? Yes
- Has the price been verified by Division of Purchases? No
- Have you checked Public Property Division for usable surplus equipment? No
- Is equipment absolutely necessary at this time? Yes
- Will equipment reduce present cost? Yes
- Is equipment to extend services? Yes
- Is equipment to reduce manpower? No
- Will equipment require new manpower? No
- Will equipment increase productivity? Yes
- Will equipment promote public health? No
- Will equipment promote public safety? Yes

Have all previously adopted resolutions appropriating funds from the General Fund Reserve Fund (4% Fund) been complied with by expending said funds as required? Yes

If not, do you expect to expend funds and the date expected for the expenditure? N/A

COMMENTS: _____

Agency Head _____

Date 11/1/11