

**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY  
GENERAL FUND 4% RESERVE FUND  
INFORMATION SHEET  
(As Required By Ordinance 086-1534)**

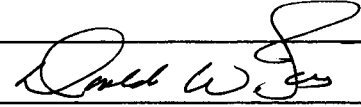
Department Name: Metro Council Office  
4<sup>th</sup> Quarter 2008  
Business # 02101000

Object Code	Item	Qty.	Estimated Cost	Replacement or New Equipment	Age of Equipment Replacing (In Years)	Estimated Life of Equipment (In Years)
507400	Ricoh Aficio MP1100	1	38,000.00	Replacement	10 years	New
	<b>TOTAL</b>		38,000.00			

- Is this expenditure federal or state reimbursable? .....  Yes  No
- Can this equipment be used year around? .....  Yes  No
- Has the price been verified by Division of Purchases? .....  Yes  No
- Have you checked Public Property Division for usable surplus equipment? .....  Yes  No
- Is equipment absolutely necessary at this time? .....  Yes  No
- Will equipment reduce present cost? .....  Yes  No
- Is equipment to extend services? .....  Yes  No
- Is equipment to reduce manpower? .....  Yes  No
- Will equipment require new manpower? .....  Yes  No
- Will equipment increase productivity? .....  Yes  No
- Will equipment promote public health? .....  Yes  No
- Will equipment promote public safety? .....  Yes  No

Have all previously adopted resolutions appropriating funds from the General Fund Reserve Fund (4% Fund) been complied with by expending said funds as required? .....  Yes  No  
 If not, do you expect to expend funds and the date expected for the expenditure? ..... Yes/No

COMMENTS: Replaces high speed high volume 10 year old copier. Copier parts are not available due to the age of the copier.

Department Head   
 Date 6/2/08