

**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY  
GENERAL FUND 4% RESERVE FUND  
INFORMATION SHEET  
(As Required By Ordinance 086-1534)**

Metro Clerk  
2<sup>nd</sup> Quarter - FY 2007  
03201000

Object Code	Item	Qty.	Estimated Cost	Replacement or New Equipment	Age of Equipment Replacing (In Years)	Estimated Life of Equipment (In Years)
507400	Machinery & Equipment – Automated Filing Systems	2	\$43,000	Replace	20	20
	TOTAL		\$43,000			

- Is this expenditure federal or state reimbursable? ..... Yes  No
- Can this equipment be used year around? ..... Yes  No
- Has the price been verified by Division of Purchases? ..... Yes  No
- Have you checked Public Property Division for usable surplus equipment? ..... Yes  No
- Is equipment absolutely necessary at this time? ..... Yes  No
- Will equipment reduce present cost? ..... Yes  No
- Is equipment to extend services? ..... Yes  No
- Is equipment to reduce manpower? ..... Yes  No
- Will equipment require new manpower? ..... Yes  No
- Will equipment increase productivity? ..... Yes  No
- Will equipment promote public health? ..... Yes  No
- Will equipment promote public safety? ..... Yes  No

Have all previously adopted resolutions appropriating funds from the General Fund Reserve Fund (4% Fund) been complied with by expending said funds as required? ..... Yes  No   
If not, do you expect to expend funds and the date expected for the expenditure? ..... Yes  No

COMMENTS: All previously-approved 4% funds have been designated for equipment needs and should be expended during upcoming alarm permit renewal period or before end of FY07.

Department Head Marilyn A. Lewis  
Date November 8, 2006