

**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY
 GENERAL FUND 4% RESERVE FUND
 INFORMATION SHEET
 (As Required By Ordinance 086-1534)**

Object Code	Item	Qty.	Estimated Cost	Replacement or New Equipment	Age of Equipment Replacing (In Years)	Estimated Life of Equipment (In Years)
503850	Card Key Access lock at rear of Council Chamber	1	\$3,000.00	New		
	TOTAL		\$3,000.00			

- Is this expenditure federal or state reimbursable?..... Yes/No
- Can this equipment be used year around?..... Yes/No
- Has the price been verified by Division of Purchases? Yes/No
- Have you checked Public Property Division for usable surplus equipment?..... Yes/No
- Is equipment absolutely necessary at this time? Yes/No
- Will equipment reduce present cost? Yes/No
- Is equipment to extend services?..... Yes/No
- Is equipment to reduce manpower?..... Yes/No
- Will equipment require new manpower?..... Yes/No
- Will equipment increase productivity?..... Yes/No
- Will equipment promote public health? Yes/No
- Will equipment promote public safety? Yes/No

Have all previously adopted resolutions appropriating funds from the General Fund Reserve Fund (4% Fund) been complied with by expending said funds as required? Yes/No
 If not, do you expect to expend funds and the date expected for the expenditure?..... Yes/No

COMMENTS: This is a request of the sponsoring Council member rather than of the Metropolitan Clerk.

Department Head _____
 Date _____