

**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY  
GENERAL FUND 4% RESERVE FUND  
INFORMATION SHEET  
(As Required By Ordinance 086-1534)**

**Metro Clerk  
1<sup>st</sup> Quarter – FY 2006  
03201000**

Object Code	Item	Qty.	Estimated Cost	Replacement or New Equipment	Age of Equipment Replacing (In Years)	Estimated Life of Equipment (In Years)
507400	Electronic Voting Board	1	\$293,300	New		3
503130	Computers (1 replacement; 4 new)	5	10,000	New		3
503140	Copier	1	4,000	New		10
503140	Scanner	1	2,000	New		7
503140	Heavy duty work tables	10	2,000	New		10
503850	Two-wheel hand trucks	2	200	New		5
503850	Manual pallet truck	1	500	New		5
503850	Heavy duty rolling ladders	4	2,000	New		10
	TOTAL		\$314,000			

- Is this expenditure federal or state reimbursable?..... Yes/No
- Can this equipment be used year around?..... Yes/No
- Has the price been verified by Division of Purchases? ..... Yes/No
- Have you checked Public Property Division for usable surplus equipment?..... Yes/No
- Is equipment absolutely necessary at this time? ..... Yes/No
- Will equipment reduce present cost?..... Yes/No
- Is equipment to extend services?..... Yes/No
- Is equipment to reduce manpower?..... Yes/No
- Will equipment require new manpower?..... Yes/No
- Will equipment increase productivity?..... Yes/No
- Will equipment promote public health? ..... Yes/No
- Will equipment promote public safety? ..... Yes/No

Have all previously adopted resolutions appropriating funds from the General Fund Reserve Fund (4% Fund) been complied with by expending said funds as required? ..... Yes/No  
If not, do you expect to expend funds and the date expected for the expenditure?..... Yes/No

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Department Head \_\_\_\_\_

Date \_\_\_\_\_