

**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY
GENERAL FUND 4% RESERVE FUND
INFORMATION SHEET
(As Required By Ordinance 086-1534)**

**Historical Commission
2nd Quarter – FY 2006
11201000**

Object Code	Item	Qty.	Estimated Cost	Replacement or New Equipment	Age of Equipment Replacing (In Years)	Estimated Life of Equipment (In Years)
503130	document scanner with large bed for newspaper clippings and a feeder	1	\$4,300	New	0	10
503130	plotter printer	1	2,500	New	0	10
503130	color printer large format	1	3,000	New	0	10
505252	document scanning and indexing software	1	4,000	New	0	10
507450	computer equipment	1	1,500	New	0	5
	TOTAL		\$15,300			

- Is this expenditure federal or state reimbursable?..... Yes/No
- Can this equipment be used year around?..... Yes/No
- Has the price been verified by Division of Purchases? Yes/No
- Have you checked Public Property Division for usable surplus equipment?..... Yes/No
- Is equipment absolutely necessary at this time? Yes/No
- Will equipment reduce present cost? Yes/No
- Is equipment to extend services?..... Yes/No
- Is equipment to reduce manpower?..... Yes/No
- Will equipment require new manpower?..... Yes/No
- Will equipment increase productivity?..... Yes/No
- Will equipment promote public health? Yes/No
- Will equipment promote public safety? Yes/No

Have all previously adopted resolutions appropriating funds from the General Fund Reserve Fund (4% Fund) been complied with by expending said funds as required? Yes/No
If not, do you expect to expend funds and the date expected for the expenditure?..... Yes/No

COMMENTS: _____

Department Head _____

Date _____